**CHURCH SUPPLEMENTAL APPLICATION**(Complete in addition to the ACORD General Liability Application)

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| Applicant’s Name:             Location Address:               | Agency Name:       Agent No.:       Phone No.:        |

**PROPOSED EFFECTIVE DATE: From**       **To**       **12:01 A.M., Standard Time at the address of the Applicant**

ANSWER ALL QUESTIONS—IF THEY DO NOT APPLY, INDICATE “NOT APPLICABLE” (N/A)

**1. Advise the type of governing structure in the church, i.e., executive board, council, executive director, etc.:**

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|       |

**2. Number of:**

**Clergy:**       **Volunteers:**       **Parsonage:**       **Others:**

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| Please explain others:       |

**3. Date church established:**

**4. Denomination:**

**5. Religious Body/Non-Denominational:**

**6. Size of congregation:**

**7.** **Are there written hiring procedures?** [ ]  Yes [ ]  No

**8. Do hiring procedures include any of the following:**

Educational background check? [ ]  None [ ]  Written [ ]  Verbal

Fingerprint check? [ ]  None [ ]  Written [ ]  Verbal

Previous employers check? [ ]  None [ ]  Written [ ]  Verbal

Personal references check? [ ]  None [ ]  Written [ ]  Verbal

**9. Operations and Exposures (Check all operations that apply and provide details for each):**

[ ]  Adult Day Care: Please submit **GLS-APP-25s.**

[ ]  Bookstore

[ ]  Broadcasting: [ ]  Radio [ ]  TV [ ]  Online

[ ]  Counseling: If Clergy Counseling Errors and Omissions coverage needed, please complete Question **14.** below.

[ ]  Cowboy Church: Please submit **GLZ-SUPP-5.**

[ ]  Day Care: Please submit **GLS-APP-5s.**

[ ]  Disaster recovery: [ ]  Physical Aid [ ]  Construction [ ]  Renovation

[ ]  Food Bank

[ ]  Gym/Fitness Classes

[ ]  Headquarters

[ ]  Homeless Shelter: Please submit **GLS-APP-41s.**

[ ]  House of Worship

[ ]  Job Training

[ ]  Mikveh/Baptismal

[ ]  Missionary trips

[ ]  Office

[ ]  Offsite Cemetery: No. of acres:

[ ]  Operations outside the territorial United States

[ ]  Overnight Camps

[ ]  Schools (other than Preschools): Please submit **GLS-APP-69s.**

[ ]  Soup Kitchen/Meals on Wheels: Please submit **GLS-APP-41s.**

[ ]  Swimming Pools or Wading Pools? [ ]  Yes [ ]  No

If yes:

• Number of pools:

• Fenced pools with self-closing and locking gates? [ ]  Yes [ ]  No

• Depths marked, swimming rules posted and life safety equipment available at poolside? [ ]  Yes [ ]  No

• Platforms, diving boards or slides? [ ]  Yes [ ]  No [ ]  Height:

• Certified lifeguard available when swimming is allowed? [ ]  Yes [ ]  No

• Are swimming pools, wading pools, hot tubs and spas in compliance with the federal Virginia Graeme Baker Pool and Spa Safety Act? [ ]  Yes [ ]  No

[ ]  Temporary Location

[ ]  Thrift Store

[ ]  Transportation of members/youth: Please confirm that applicant has a commercial automobile insurance policy in force. (Hired/Non-owned auto liability coverage is prohibited under this program.)

[ ]  Vacation Bible Study

[ ]  Virtual Church

[ ]  Youth/Recreation Center

[ ]  Other:

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| **Provide details for each operation checked above:**       |

**10. Special Events (Check all that applies): GLS-APP-9s**

[ ]  Easter/Christmas events [ ]  Fireworks [ ]  Halloween event/Haunted House [ ]  Fair/Carnival

**Use of:** [ ]  Bounce House [ ]  Climbing Wall [ ]  Trampoline [ ]  Mechanical Rides

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| [ ]  Other (Please explain):       |

**11. Has the applicant or any of its past of present directors, officers, trustees, committee members, employees, volunteers or others acting on behalf of the applicant ever been accused of or been involved in a lawsuit, claim or criminal charge involving sexual abuse, sexual misconduct or sexual molestation?** [ ]  Yes [ ]  No

**12. Does applicant have any other business ventures for which coverage is not purchased?** [ ]  Yes [ ]  No

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| If yes, explain and advise where insured:       |

**13. Does risk engage in the generation of power, other than emergency back-up power, for their own use or sale to power companies?** [ ]  Yes [ ]  No

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| If yes, describe:       |

**14.** **CLERGY COUNSELING ERRORS AND OMISSIONS (Complete if this coverage is being requested.)**

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| **LIMITS OF INSURANCE REQUESTED** |
| $      Each Claim | $      Aggregate |

**a.** **Are there any prior allegations, claims or suits as a result of clergy errors and omissions?** [ ]  Yes [ ]  No

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| If yes, advise:       |

**b.** **Are counseling services offered for a fee?** [ ]  Yes [ ]  No

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| If yes, provide details:       |

**c.** **Are contracted counseling providers utilized?** [ ]  Yes [ ]  No

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| If yes, provide details:       |

Are certificates of insurance obtained for professional coverage? [ ]  Yes [ ]  No

**d.** **Are procedures in place to protect the confidentiality of church members?** [ ]  Yes [ ]  No

**e.** **Please indicate percentage of total counseling (must total one hundred percent [100%]):**

|  |  |  |  |
| --- | --- | --- | --- |
| Alcohol |     % | Marital |     % |
| Criminal |     % | Narcotics |     % |
| Crisis intervention |     % | Sexual offenders |     % |
| Domestic abuses |     % | Other counseling (Specify):       |     % |
| Family |     % |

**f.** **Sexual Misconduct or Molestation. (If “yes” is checked below, explain fully in remarks):**

**(1)** Does the insured know of any circumstances that could lead or has led to a claim under sexual misconduct or molestation? [ ]  Yes [ ]  No

**(2)** Is there anyone in the applicant’s employment who has been formally accused or convicted of a sexual misconduct or molestation? [ ]  Yes [ ]  No

**(3)** Except for bona fide counseling sessions, are minors ever left alone with only one adult in any program, service, event or other church-sponsored activity? [ ]  Yes [ ]  No

**(4)** Do you follow policies or procedures for the proper supervision of employees and volunteers who are in direct contact with minors and other individuals in all on-site programs, services, events or other activities of applicant? [ ]  Yes [ ]  No

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| **Remarks:**       |

This application does not bind the applicant nor the Company to complete the insurance, but it is agreed that the information contained herein shall be the basis of the contract should a policy be issued.

**FRAUD WARNING:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (Not applicable in AL, CO, DC, FL, KS, LA, ME, MD, MN, NE, NY, OH, OK, OR, RI, TN, VA, VT or WA.)

**NOTICE TO ALABAMA APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution fines or confinement in prison, or any combination thereof.

**NOTICE TO COLORADO APPLICANTS:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**WARNING TO DISTRICT OF COLUMBIA APPLICANTS:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**Notice To Florida Applicants:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

**NOTICE TO KANSAS APPLICANTS:** Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**NOTICE TO LOUISIANA APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**Notice To Maine Applicants:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**NOTICE TO MARYLAND APPLICANTS:** Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**NOTICE TO MINNESOTA APPLICANTS:** A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

**NOTICE TO OHIO APPLICANTS:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**NOTICE TO OKLAHOMA APPLICANTS:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**NOTICE TO RHODE ISLAND APPLICANTS:** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**FRAUD WARNING (APPLICABLE IN VERMONT, NEBRASKA AND OREGON):** Any person who intentionally presents a materially false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.

**FRAUD WARNING (APPLICABLE IN TENNESSEE, VIRGINIA AND WASHINGTON):** It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

**NEW YORK FRAUD WARNING:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**APPLICANT’S STATEMENT:**

I have read the above application and I declare that to the best of my knowledge and belief all of the foregoing statements are true, and that these statements are offered as an inducement to us to issue the policy for which I am applying. (Kansas: This does not constitute a warranty.)

APPLICANT’S SIGNATURE: DATE:

CO-APPLICANT’S SIGNATURE: DATE:

PRODUCER’S SIGNATURE: DATE:

AGENT NAME:       AGENT LICENSE NUMBER:

(Applicable to Florida Agents Only)

IOWA LICENSED AGENT:

(Applicable in Iowa Only)

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|  | **IMPORTANT NOTICE** |  |
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| As part of our underwriting procedure, a routine inquiry may be made to obtain applicable information concerning character, general reputation, personal characteristics and mode of living. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided. |