DS Storage - Debbie Lupton Revised 03-09 mma - Lotus Notes\Senior Living\Countrywide.

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| ELDERLY APARTMENT SURVEY |
| Insured: |  | Date: |  |
| Facility Representative: |  |
| Facility Position: |  |
| Telephone Number: |  | Web Site Address: |  |
| Address: |  |
| Is this a HUD Project? | [ ]  Yes | [ ]  No |
|  | If yes, secure bid specifications. |  |  |
|  |  |
| **MANAGEMENT ISSUES** |  |
| Manager on premises? | [ ]  Yes | [ ]  No |
|  | [ ]  Office | [ ]  Tenant |  |  |
| Is there an emergency contact person? | [ ]  Yes | [ ]  No |
|  | Is contact person on premises 24 hours per day? | [ ]  Yes | [ ]  No |
|  | If no, explain contact procedures. |  |
|  |  |
| How long has manager/management firm been involved? |  | Years |  | Months |
| What percentage of the population are elderly tenants? |  |  |
| What percentage of the population is other than elderly tenants? |  |  |
|  | Provide details on acuity/diagnosis of other than elderly tenants. |  |
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| What types of services do you offer tenants? |  |
|  |
| What types of activities do you have on premises? |  |
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| What is your gross monthly rent including any subsidized funding? |  |
| What are the number of tenants in each building? |  |
| What is the total number of units in each building? |  |
| Do you have congregate areas available? | [ ]  Yes | [ ]  No |
| What are their usage? |  |
|  |
| Are any of these areas open to the general public for usage? | [ ]  Yes | [ ]  No |
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| **LIFE SAFETY ISSUES** |  |
| What are policies for burning candles/incense, etc.? |  |
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| What are the smoking policies for tenants smoking in apartments? |  |
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| Is there a fire evacuation plan with the fire department? | [ ]  Yes | [ ]  No |
| Is the fire department aware of tenants needing evacuation assistance? | [ ]  Yes | [ ]  No |
| Please explain. |  |
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| What means of emergency notification do tenants have?  |  |  |
| [ ]  Call Bells | [ ]  Pull Cords | [ ]  Pendants | [ ]  Other | [ ]  None |
|  | If other or none, explain. |  |
|  |  |
| What are the security procedures for access to building? |  |
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| MAINTENANCE ISSUES |  |
| Who is performing everyday maintenance? |  |
|  |  |
|  | Does he/she live on premises? | [ ]  Yes | [ ]  No |
|  | What type of maintenance work is being performed (heating, wiring, plumbing)? |  |
|  |  |
|  |  |
| How is maintenance notified of problems? |  |
|  |
| Who is responsible for snow and ice removal? |  |
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|  | What are the procedures for when to shovel/plow? |  |
|  |  |
|  |  |
|  | Is a log being used for snow removal records? | [ ]  Yes | [ ]  No |
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|  | **OBSERVATION** |  |
| **GENERAL** |  |
| Overall maintenance/housekeeping is good | [ ]  Yes | [ ]  No | [ ]  N/A |
| Exit doors unobstructed/egress outward | [ ]  Yes | [ ]  No | [ ]  N/A |
| Two means of egress from each floor | [ ]  Yes | [ ]  No | [ ]  N/A |
| Corridors are unobstructed | [ ]  Yes | [ ]  No | [ ]  N/A |
| Does apartment have balconies | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | If yes, are railings secure | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | Is grilling allowed on balconies | [ ]  Yes | [ ]  No | [ ]  N/A |
| Handrails present and secure in hallways | [ ]  Yes | [ ]  No | [ ]  N/A |
| Floors and carpeting even and maintained | [ ]  Yes | [ ]  No | [ ]  N/A |
| Garbage properly stored and disposed | [ ]  Yes | [ ]  No | [ ]  N/A |
| Is garbage chute sprinklered | [ ]  Yes | [ ]  No | [ ]  N/A |

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| Pets are appropriately cared for and managed - Type |  |  | [ ]  Yes | [ ]  No | [ ]  N/A |
|  |  |
|  |  |
| Any evidence of water damage | [ ]  Yes | [ ]  No | [ ]  N/A |
| Is underground parking sprinklered | [ ]  Yes | [ ]  No | [ ]  N/A |
| If parking sprinklered, is there a fire division | [ ]  Yes | [ ]  No | [ ]  N/A |
| Swimming pool? If yes, provide pool survey. | [ ]  Yes | [ ]  No | [ ]  N/A |
|  |
| **EQUIPMENT** |  |
| Building sprinklered | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | [ ]  Full | [ ]  Partial | Date Inspected |  |  |
| If partial, what areas are sprinklered? |  |
|  |
| Fire alarm on premises | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | [ ]  Central | [ ]  Local |
| Fire divisions (show all fire divisions and breaks on building diagrams) | [ ]  Yes | [ ]  No | [ ]  N/A |
| Number of divisions |  | Rating of fire doors: | Hours |  | Minutes |  |  |
| Automatic fire closure | [ ]  Yes | [ ]  No |
| Do fire divisions go through attic | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | [ ]  Fire Curtain | [ ]  Firewall |
| Fire extinguishers on premises | [ ]  Yes | [ ]  No |  |
|  | Fire extinguishers tagged | [ ]  Yes | [ ]  No | Date Inspected |  |
| Location of smoke detectors | [ ]  Common Areas | [ ]  Resident Rooms | [ ]  Hallways |
| Type of smoke detectors | [ ]  Hard-wired | [ ]  Battery |  |  |  |
| Unit exit doors, hallway doors, and stairwell doors have automatic door closing apparatus on them | [ ]  Yes | [ ]  No | [ ]  N/A |
| Emergency lighting available | [ ]  Yes | [ ]  No | [ ]  N/A |
| Exit lights operable | [ ]  Yes | [ ]  No | [ ]  N/A |
| Burglar Alarm | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | [ ]  Central | [ ]  Local |
| Standpipes (internal hydrants) in stairways or hallways | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | Number |  |  |
| Elevator serviced annually | [ ]  Yes | [ ]  No | [ ]  N/A |
| Wiring Type | [ ]  CB | [ ]  Fuse | Age of Wiring |  |  |
| Heating Type | [ ]  GFA | [ ]  Steam Boiler | [ ]  Electric | [ ]  Hot Water | Age of Heating |  |
| If steam boiler, provide building numbers: |  |
| Name of contact person for inspection purposes: |  |
| Telephone number of contact person: |  |  |
| Roof Type | [ ]  Tar/Gravel | [ ]  Shingle | [ ]  Metal | [ ]  Rubber | Age of Roof |  |
| Air Conditioning | [ ]  Central | [ ]  Window | [ ]  Combination |  |
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| STORAGE/UTILITY/HOUSEKEEPING/LAUNDRY |  |
| Laundry area and equipment are clean and serviced periodically | [ ]  Yes | [ ]  No | [ ]  N/A |
| Accessible 24 hours | [ ]  Yes | [ ]  No | [ ]  N/A |
| Where located (basement) |  |
| Front and back lint traps are cleaned routinely | [ ]  Yes | [ ]  No | [ ]  N/A |
| Housekeeping/cleaning products kept in locked cabinet/room | [ ]  Yes | [ ]  No | [ ]  N/A |
| Sprinkler heads open and unobstructed | [ ]  Yes | [ ]  No | [ ]  N/A |
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| BASEMENT |  |
| Access from outside | [ ]  Yes | [ ]  No | [ ]  N/A |
| Storage areas for tenants | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | If yes, clean/low clutter | [ ]  Yes | [ ]  No | [ ]  N/A |
| Are combustible materials stored in basement | [ ]  Yes | [ ]  No | [ ]  N/A |
| Is there evidence of water in basement that would damage property | [ ]  Yes | [ ]  No | [ ]  N/A |
|  |
| FURNACE ROOM |  |  |  |
| Furnace room free of clutter | [ ]  Yes | [ ]  No | [ ]  N/A |
| Enclosed fireproof room | [ ]  Yes | [ ]  No | [ ]  N/A |
| Door closed at all times | [ ]  Yes | [ ]  No | [ ]  N/A |
| Free of combustibles | [ ]  Yes | [ ]  No | [ ]  N/A |
| Serviced periodically | [ ]  Yes | [ ]  No | [ ]  N/A |
|  |
| OUTSIDE |  |
| Does water drain over walk areas | [ ]  Yes | [ ]  No | [ ]  N/A |
| Are walkways and parking lots in good condition | [ ]  Yes | [ ]  No | [ ]  N/A |
| What are surrounding exposures to building |  |
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|  |
| **KITCHEN (if commercial kitchen)** |  |
| Does building have a commercial kitchen | [ ]  Yes | [ ]  No | [ ]  N/A |
| Kitchen area is clean | [ ]  Yes | [ ]  No | [ ]  N/A |
| Refrigerators/freezers are clean and operable | [ ]  Yes | [ ]  No | [ ]  N/A |
| Fire suppression system fully covers cooking area | [ ]  Yes | [ ]  No | [ ]  N/A |
|  | Date inspected by professional service |  |  |
| Ducts are cleaned annually | [ ]  Yes | [ ]  No | [ ]  N/A |
| Is pest control done on a regular basis by a professional service | [ ]  Yes | [ ]  No | [ ]  N/A |
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| **Provide your comments on the apartment building.** |  |
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